


Extraordinary (Informal Joint) Council



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda
Date:	Tuesday 17 November 2015
Time:	<p>6.30 pm Public Participation Members of the public who live or work in the Borough (<i>or Forest Heath District</i>) are invited to put one question of not more than five minutes duration, and must be limited to the business to be transacted in Part 1(A) of the agenda only.</p> <p>For further information on the procedure rules regarding this item, see agenda item 3 below.</p> <hr/> <p>6.30pm (<i>or at the conclusion of public participation, whichever is the later.</i>) Informal discussions with Forest Heath District Council on the substantive items listed below under Items 4. to 6. to be held in the Conference Chamber.</p> <hr/> <p>7.00 pm The formal meeting of Council will commence at 7.00pm or immediately following the conclusion of the informal discussions, whichever is the later, in the Conference Chamber.</p>
Venue:	<p>Conference Chamber West Suffolk House Western Way Bury St Edmunds IP33 3YU</p>
Membership:	<p>All Councillors</p> <p>You are hereby summoned to attend a meeting of the Council to transact the business on the agenda set out below.</p> <p> Ian Gallin Chief Executive 9 November 2015</p>

Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
Committee administrator:	Claire Skoyles SEBC Cabinet Officer/Committee Administrator Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk

Public Information

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Web: www.stedmundsbury.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The West Suffolk Councils actively welcome members of the public and the press to attend meetings and hold as many of their meetings as possible in public.	
Public questions:	Members of the public may ask questions of Members of the Cabinet or any Committee Chairman at ordinary meetings of the Council. 30 minutes will be set aside for persons in the public gallery who live or work in the District or Borough to ask questions about the work of the Council. 30 minutes will also be set aside for questions at special or extraordinary meetings of the Council, but must be limited to the business to be transacted at that meeting.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

Agenda

Procedural Matters

All Members of Forest Heath District Council will be in attendance to enable informal discussions on the reports listed in Items 4. to 6. inclusive below to take place between the two authorities.

On the conclusion of the informal discussions, St Edmundsbury Borough Council will hold its formal meeting in the **Conference Chamber**, as follows:

Part 1(A) – Public

Page No

1. Apologies for Absence

To receive announcements (if any) from the officer advising the Mayor (including apologies for absence)

2. Declarations of Interests

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

3. Public Participation

(Public speaking on Items 4. to 6. below was undertaken at the beginning of the informal discussions, to allow all Members to consider the issues raised by members of the public. Public speaking on Items 7. and 8. below will be subject to the following rules.)

(Council Procedure Rules: Section 6)

(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.

*Each person may ask **one** question only. A total of **five minutes will be allowed for the question to be put and answered.** One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded.***

***Written questions** may be submitted by members of the public to the Service Manager (Democratic Services and Elections) **no later than 10.00 am on Monday 16 November 2015.** The written notification should **detail the full question** to be asked at the meeting of the Council.)*

(Following the informal discussions held with Forest Heath District Council (FHDC) on Items 4. to 6. below, Members are asked to refrain from partaking in any further discussion. Separate formal meetings of both FHDC and St Edmundsbury Borough Council (SEBC) will then commence with Members being requested to formally resolve Items 4. to 6. below before SEBC commences separate consideration of Items 7. and 8.)

4. Business Case to Establish a Housing Development Company 1 - 46

Report No: **COU/SE/15/031**

(For reference purposes, Forest Heath District Council's Report Number is COU/FH/SE/036)

5. Review of the Constitution: Part 3 - Functions and Responsibilities 47 - 158

Report No: **COU/SE/15/032**

(For reference purposes, Forest Heath District Council's Report Number is COU/FH/15/037)

6. Referral from West Suffolk Joint Independent Remuneration Panel (Selection Panel): 28 October 2015 Forest Heath District Council and St Edmundsbury Borough Council Members' Allowances Schemes

Summary and Reasons for Recommendations:

The West Suffolk Joint Independent Remuneration Panel (Selection Panel) met on 28 October 2015 and were informed that four applications had been received for the six places on the West Suffolk Joint Independent Remuneration Panel. The Selection Panel agreed further recruitment should be undertaken to appoint six members from 1 June 2016. In the interim period, the four applicants should be appointed to undertake an interim review of both Forest Heath District Council and St Edmundsbury Borough Council Members' Allowances Schemes, with a full review to be conducted following the appointment of a new Panel from 1 June 2016.

Recommendations:

It is **RECOMMENDED** that:

- (1) Kathy Finney, Cyril Leach, David Ray and Kevin Sturgeon be appointed as members of the West Suffolk Joint Independent Remuneration Panel until 31 May 2016 to conduct an interim review of both Forest Heath District Council and St Edmundsbury Borough Council Members' Allowances Schemes; and

Cont/d...

- (2) the members of the West Suffolk Joint Independent Remuneration Panel receive £100 for attendance per meeting, plus reimbursement of travel expenses based on the rates applicable to elected Members of the West Suffolk Councils.

Part 1(B) – Public

7. Suffolk Business Park and Eastern Relief Road

Report No: **COU/SE/15/033 TO FOLLOW**

8. Referrals report of recommendations from Cabinet: 20 October 2015

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Report No: **COU/SE/15/034**

Referrals from Cabinet: 20 October 2015

1. Enterprise Zones
Cabinet Member: Cllr Alaric Pugh
2. Transfer of Street Lighting Columns to Suffolk County Council
Cabinet Member: Cllr Peter Stevens
3. Hopton Village Hall Site and Sarson's Field: Development Brief
Cabinet Member: Cllr Alaric Pugh

9. Exclusion of Press and Public

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 – Exempt

10. Business Case to Establish a Housing Development Company (para 3)

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Exempt Appendices B, C and D to Report No: **COU/SE/15/031**